

# Influenza Outbreak Daily Checklist

Date:

Date of first symptoms:

Completed by (initials):

Number of new symptomatic residents today:							
Total number of symptomatic residents today:							
Confirmed cases of influenza today:							
Total cases possible/confirmed (total number of affected residents to date):							
Are any residents giving cause for concern due to outbreak infection?	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Number of new symptomatic staff today:							
Total number of staff affected to date:							
Resident Placement: doors to symptomatic residents' rooms are closed and signage is clear (if appropriate); where possible, symptomatic and asymptomatic residents are kept apart and common areas are closed.							
All residents have been told about the outbreak, have been advised to avoid common areas, have been reminded to practice good respiratory/cough hygiene and frequent hand hygiene, and have been given the 'Residents and Visitors Influenza' leaflet.							
Resident care: care assessments are completed for today; any concerns have been raised with the GP.							
Resident care: antibiotic/antiviral prescribing for all residents has been reviewed with the GP and administered as required.							
Inter-care facility transfers (if clinically essential) have been pre-agreed with HPT; receiving units have been informed.							
Relatives/carers of residents discharged to home care have been advised of the situation.							
Care worker practices: sufficient staff are on duty for all areas; staff on duty are all asymptomatic.							
Care worker practices: where possible, staff are allocated to care for symptomatic or non symptomatic residents, but not both.							
There are sufficient supplies of PPE (glove, aprons, masks), ABHR, liquid soap, disposable towels and tissues.							
There is sufficient dedicated care equipment (i.e. washbowls, commodes, lifting equipment).							
All communal resident care equipment has been cleaned following use and is in a ready-for-next-resident use condition.							
All areas are clutter free and bins have been emptied and are easily accessible for residents to dispose of tissues.							
Affected areas have been disinfected as per the enhanced cleaning protocol (1000 ppm av cl/all frequently touched surfaces).							
Following any resident discharges, and prior to admitting a new resident, a terminal clean of the room/area has been carried out.							
Residents and visitors have been updated about any restrictions or changes to visiting policy.							
All changes to outbreak status have been communicated to staff/relatives and residents within the facility.							
If daily actions checklist is no longer required, a terminal clean of the facility has been organised with the HPT.							

## Exclusion times after illness

Residents can leave their rooms once they have been symptom-free for a minimum of 24 hours.
Visitors can start visiting again once they have been symptom-free for a minimum of 24 hours.
Staff can return to work once they have been symptom-free for a minimum of 24 hours.
The care home can lift all restrictions when all residents and staff have been symptom-free for 48 hours and agreed by the Health Protection Team.

**\*complete daily during outbreak\***

For all the React To Infection resources go to: [www.reactto.co.uk](http://www.reactto.co.uk)